



Hillcrest Elementary

PAC General Meeting Minutes

Tues, Jan 19, 7:00pm, Zoom video-conference

Attendees: 13

Action Items

Action	Responsible	Due
Cammy to contact Andy (IT director) about status of chromebooks and let Lesley and Nancy know	Cammy	
Lesley to find out how many postcards to print based on teacher interest and communicate back to Natalie for Feb pilot.	Lesley	
Natalie will work with Amanda to install bike racks before March break.	Natalie	March
<i>From Nov meeting:</i> Colby followup to find out if there is a way to cross Grandview @ Greentree more safely and add flashing lights.	Colby	

Welcome and agenda adoption

- Agenda adoption motioned by Lindsay Martin, seconded Meg Jakes..
- Approval of minutes adoption by Lindsay Martin, seconded by Erin Eastman.

Principal's report

Second step program - social and emotional wellness learning

- All staff were trained last year and binders were received for each grade level.
 - It is up to each teacher to decide what programs/tools they decide to use or not as long as these meet curriculum guidelines.
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- Most teachers were trained and about half of teachers plan to start or have already started with second step. For those who have decided not to use it, the primary reason is related to the additional time that handwashing and safety protocols (approx 1 hr per day) are taking up and cannot see a way to incorporate for now.
- Parents should contact teachers directly to find out more detail on their planned use of the program. It should be noted that some teachers may or may not use the parent component in Term 2 or 3.

NEW Daily Health Checklist

- Changes to checklist include a broken down checklist of symptoms
 - 1 or more symptoms of fever above 38, chills, loss of smell/taste, difficulty breathing >> get tested
 - Other secondary symptoms (1 symptom only >> stay home; more than 1 symptom >> get tested)
- Office will send a copy of the checklist out Wednesday.

Q. Are teachers required to inform parents if they are getting tested for COVID?

- No. Not a requirement that teachers inform parents (nor principal) they are getting tested for COVID, but Hillcrest staff have been very diligent and are being proactive and being tested when symptoms arise.
- Island Health would take over any investigation if there was a positive COVID case.

Q. If a sibling is being tested for COVID and the other sibling has no symptoms, can they attend school?

- Yes. The same applies if a parent is being tested and child(ren) are asymptomatic.

Q. What is the state of ventilation in the school as a preventative measure against COVID?

- Main floor classrooms have newer vinyl windows that can be opened. Most classroom doors are open during the day.
- Upstairs windows are old windows (sliding style). Due to physical safety, these windows are only able to be opened about 3 inches, which Facilities says is enough for adequate ventilation.
- HEPA filters are being used.
- With colder weather systems are working well. The ventilation system was refurbished in the summer before school start.
- Any further questions about the ventilation system itself can be forwarded to Cammy who can forward onto the District office to be answered.

Q. Is there an update on the chromebooks purchase?

- School decided to increase purchase up to 30 (22 were covered by PAC)
- **ACTION: Cammy to contact Andy (IT director) about status of chromebooks**

Q. Are FSAs (Foundational Skills Assessment - testing) still happening? If so, when?

- Initial testing dates have changed to be Feb 15-Mar 12
- FSAs are done with all grade 4 students including hybrid program, though parents can opt out.
- FSAs are used by the Ministry of Education to allocate funding based on student needs so encouraging students to write.
- Superintendent will be sending a message out to families shortly.

Ready Step Roll program

Crossing guard appreciation pilot for February

- Program can supply the school with postcards for students who can write messages to crossing guards to show appreciation for how they support student safety.
- Can also supply a one-pager description of the pilot for teachers to discuss within the classroom.
- Gifts available from ICBC for the crossing guards to accompany cards.
- School would need to organize how to get postcards and gifts over to crossing guards.

Ready Step Roll program implementation update

- For February meeting, Natalie to come back with summary of action plan and status
- Drive to 5 sites (5 min walk to school) - parents can drop kids at designated spots and have them walk to school.
- Bike racks will be arriving soon and would like to install before March break.

ACTION: Natalie will work with Amanda to install bike racks.

ACTION: Lesley to find out how many postcards to print based on teacher interest and communicate back to Natalie.

Hot lunch

- Thursday, Jan 21 is first subway lunch
- Nancy will work out delivery and logistics with teachers
- ~100 orders received for January. Usual order volume has been ~150 in previous years.

Treasurer's report

Recent activity:

- \$5720 received from gaming grant

- \$1040 received from Xmas chocolates fundraiser -
- Current balance ~\$56,000 in bank (less ~\$11,000 earmarked for chromebooks)

Fundraiser - Easter Purdys

Meg will get set up and send out messaging via facebook group.

Orders will need to be picked up from Meg (no delivery available)

Meeting adjourned 7:33pm.